

**THE AUSTRALIAN NATIONAL UNIVERSITY UNION INC.**

**BOARD OF DIRECTORS**

**MEETING No 11/2016**

A meeting of the Union Board of Directors was held on Thursday 17<sup>th</sup> November 2016.

Meeting opened at 4.05 pm in the Board Room.

**PRESENT:**

Mr Tom Lindenmayer	Deputy Chair
Ms Jillian Molloy	Elected
Ms Jemma Cavanagh	Elected
Ms Monique Blasiak	Elected
Mr Ben Gill	ANUSA
Ms Alyssa Shaw	PARSA
Ms Belinda Farrelly	Appointed

**IN ATTENDANCE:**

Mr Allan Harkins	General Manager
Ms Kylie Wharton	Minutes Secretary
Mr James Connolly	Observer for ANUSA

**MINUTES**

**1. FORMAL MATTERS**

**1.1 Apologies**

Apologies were received from Mr Josh Bolitho, Mr Nathan Kerwood.

**1.2 Directors' Interest**

Ms Alyssa Shaw the PARSA representative declared a conflict of interest regarding the Union Court redevelopment and the Student Union Board.

**1.3 Minutes of Board Meeting No 10/2016**

The Board resolves to accept the minutes of Board Meeting No 10/2016 held on Thursday 27<sup>th</sup> October 2016.

Motion accepted (BM 28/2016 T Lindenmayer/J Cavanagh)

**1.4 Matters Arising from the Minutes**

**Action item 1:** Constitution: Chair and Deputy to review constitution then report finding and recommendations to Board

This action item has been put on hold and will be relooked at after the redevelopment.

The date for the AGM in 2017 to be revised

### **1.5 Chair's Report: Open discussion Items**

The Chair was an apology for this meeting and as such there were no open discussion items.

The Board noted the Chairs report

### **1.6 Chair's Report: Confidential Items:**

Confidential items report (confidential items report 1)

### **1.7 Other Confidential items**

1.7.1 Redevelopment of Union Court. General Managers confidential report (confidential items report 2)

## **2. General Managers Report**

1. Christmas closure dates: as is consistent with previous years, the following closure dates will apply over the Christmas period. This is an opportunity to ensure staff use some of their annual leave during periods of little activity on campus.  
Admin, Retail (shop and Post Office) close 23<sup>rd</sup> December reopen 3<sup>rd</sup> January  
Food Business and Bar: Close Friday 16<sup>th</sup> December reopen 9<sup>th</sup> January
2. Union Court Redevelopment: Negotiations with the University are continuing and we have recently received some correspondence from Chris Grange which we will discuss at length with our legal team who will be attending this Board meeting
3. The General Manager will continue to work with the university to ensure we explore opportunities for our commercial tenants in the pop up village. He has organised a meeting with the University representatives next week which should help facilitate the transition process. I will report the discussions to the Board in the coming weeks
4. Reporting over summer break: As discussed at the last Board Meeting, I will provide both Management and Financial Reports on a monthly basis over the break
5. Board Member Contact details: As the negotiations with the University continue over the summer break, I would ask all members of the Board to regularly check their email accounts for correspondence as there will be times that we will need to discuss various aspects of the negotiations and it is essential we respond promptly to keep things moving forward
6. Proposed 2017, 1<sup>st</sup> half year budget: The Business Manager has attached the proposed 2017 half year budget to the Finance papers. As previously discussed he has initially only prepared Budget estimates for the January to June period due to the

redevelopment and the uncertainty of our business structure moving beyond this period.

The board noted the General Managers report

**3. Management Reports: Finances**

The Board discussed the finances as of 31<sup>st</sup> October 2016.

The Board resolves to accept the Management reports (Finance) for the period ending 31<sup>st</sup> October 2016.

(BM 30/2016 J Molloy/J Cavanagh)

**4. Finance Committee Report**

No Meeting was held.

**5. Social Committee Report**

No Meeting was held

**6. Strategic Planning Committee Report:**

No meeting was held

**7. General Business**

1: Due to the lack of meetings being held for the Committees it has been suggested that terms of reference be created that includes scope and structure and to set a timetable for all committees. This should be put in place before the new board is elected

2: When we have new Board members an intensive handover would be beneficial

3: The Action Item list needs to be reinstated at meetings and will be done so in the New Year

4: O week planning. The General Manager is open to suggestions regarding any plans for O week

5: The General Manager will be providing financial and general updates over the summer break the financial will include updates on our legal costs

The Board would like to acknowledge and thank Ben Gill for his contributions over the past 2 years.

There being no further business the meeting was closed at 5.00pm