

**THE AUSTRALIAN NATIONAL UNIVERSITY UNION INC.**

**BOARD OF DIRECTORS**

**MEETING No 02/2016**

A meeting of the Union Board of Directors was held on Thursday 3<sup>rd</sup> March 2016. Meeting opened at 4.03 pm in the Board Room.

**PRESENT:**

|                    |                      |
|--------------------|----------------------|
| Mr Josh Bolitho    | Chair                |
| Ms Jillian Molloy  | Deputy Chair         |
| Mr Tom Lindenmayer | appointed            |
| Mr Tom Lingafelter | Elected              |
| Mr Ben Gill        | ANUSA representative |

**IN ATTENDANCE:**

|                  |                   |
|------------------|-------------------|
| Mr Sam Duncan    | Observer          |
| Mr Allan Harkins | General Manager   |
| Ms Kylie Wharton | Minutes Secretary |

**MINUTES**

**1. FORMAL MATTERS**

**1.1 Apologies**

Apologies were received from Ms Belinda Farrerly

**1.2 Directors' Interest**

Mr Tom Lindenmayer declared that he is also works for the Research School of Finance.

**1.3 Minutes of Board Meeting No 01/2016**

The Board resolves to accept the minutes of Board Meeting No 01/2016 held on Thursday 4<sup>th</sup> February 2016

Motion accepted (BM06/2016 J Bolitho/T Lindenmayer)

**1.4 Matters Arising from the Minutes**

**Action Item 1:** Belinda to provide a letter to GM outlining position title change.

Chair will follow up with Belinda  
Still open

**Action Item 2:** MOU to be signed with Woroni re: bar Gigs.

Tom Lindenmayer will continue with this if re-elected otherwise will be delegated to another Board Member after the election

**Action Item 3:** Clubs and Society Grants: Prepare documents for circulation outlining 2016 grants to Clubs & Societies.

Applications received and are an agenda item for this Board meeting

Completed

**Action Item 4:** General Manager to follow up with Australia Post in regard to costings for the installation of Parcel Pick up Boxes

Still unsure we have the space to pursue this. Aust Post to review space and advise possibly sometime in March

**Action Item 5:** NUS: GM to provide the Board with the breakdown of costs for 3 members to attend NYUS conference in Melbourne

Breakdown is attached to the Business papers

Completed

**Action Item 6:** Repairs and Maintenance Grant: GM to organise a meeting with Chris Grange to discuss our R&M needs for 2016.

Still waiting on quotes

Open

**Action Item 7:** SSAF: Chair and Deputy Chair to organise a meeting with DVC Baker to discuss Union SSAF bid for 2017 to ensure we align with university requirements

Meeting held on Tuesday 9<sup>th</sup> of February 2016. See Chairs report

**Action item 8:** Constitution: Chair and Deputy to review constitution then report finding and recommendations to Board

Open

**Action item 9:** GM to meet with ANU marketing to explore partnership opportunities.

Open

**Action item 10:** Social Committee Chair to meet with Residential colleges/ Club & Societies to introduce them to services of the union

Jillian Molloy has collated a list of all social officers and has sent out emails we are currently receiving responses

Completed

**Action item 11:** New Board Induction. Chair to discuss with PARSA re: New Board training

Chair will discuss this with Chris Wilson during the next week

**Action item 12:** NUS: provide a detailed report of meetings attended at NUS: Particular emphasis on who met with whom

Still open

No further action items

### **1.5 Chair's Report: Open discussion Items**

The Chair discussed his meeting with DVC Baker held on 9<sup>th</sup> February 2016. He briefly outlined our concerns regarding SAF funding and was told the bid would be assessed on its merits. We will also look into joint bids with other organisations ANUSA, PARSA etc. There is \$900,000 capital grant money available so our bid will need to be regarding the student experience not seen as just a cash grab Student spaces, meeting areas etc. A written report will be provided by the Chair within the week

### **1.6 Chair's Report: Confidential Items:**

There were no confidential items to report on

### **1.7 Other Confidential items**

There were no confidential items to report on

## **2. General Managers Report**

All on site work for the 2015 Audit has been completed by RSM and they will make an appointment to report to the Board Executive prior to final meeting of the current Board set down for 31<sup>st</sup> march 2016

Ivy Hu our new junior accountant commenced work on Monday 15<sup>th</sup> February 2016

The GM has asked the Board to place some priority on getting the student surveys up and running which will allow him to press on with making any appropriate changes to the retail business

St Patricks day is on Thursday 17<sup>th</sup> March 2016 it is one of our major functions for the year if anyone on the Board has some free time on the day to help with set up it would be appreciated

Elections for the Student Union board will take place from Monday 7<sup>th</sup> March to Thursday 10<sup>th</sup> March

The GM has advised the Board to give their Board work some priority as there is still a lot of business that needs to be finalised prior to the new board commencing in April.

The last meeting in March is traditionally the time when the bonus payments for the Chair, Deputy Chair and General Manager are discussed. This issue has been raised now to give the Board some time to consider their position prior to discussing in the next Board meeting

Could all Board members that need to furnish reports for board Meetings please ensure that they are done on time and sent to the Office Manager at least one week prior to the Board Meeting. If they are not provided on time then you will need to distribute them to the Board yourself

The board noted the General Manager's report

### **3. Management Reports: Finances**

The board discussed the finances as of 31 January 2016.

The Board resolves to accept the Management reports (Finance) for the period ending 31 January 2016.

(BM 07/2016 J Bolitho/ T Lindenmayer)

### **4. Finance Committee Report**

No Meeting was held.

### **5. Social Committee Report**

This month for the social committee, Suranga and myself conducted 4 interviews with students for the role of social media officer. Prior to these interviews we met to work out a duty statement and outline what the role would specifically entail.

Last Friday we selected Bridie McKay who recently did the Woroni front cover art, submitted graphics and videos for ANU Bar Octoberfest, is third year in fine arts, has website creation skills, has a great idea of the union and excels in English. Thus she was the most impressive candidate and Suranga will now work closely with Bridie as she starts in this role.

Further, I have sent an email to the social officers at the residential colleges (I finally got the entire list) and have informed them that I would happily liaise regarding what the union can offer them in terms of capacity for functions. This will be an ongoing project of consultation. I will be calling a Social Committee meeting after this board meeting so we can begin to work on our next projects and after I gage responses to the social officers email.

Report noted by Board

**6. Strategic Planning Committee Report:**

No meeting was held

**7. Clubs and Societies Capital Grants**

17 applications were received for the Capital Grants.

The General Manager will inform the successful and unsuccessful applicants once the decisions made on the grants have been approved by the board

There being no further business the meeting was closed at 5.10pm