# THE AUSTRALIAN NATIONAL UNIVERSITY UNION INC.

BOARD OF DIRECTORS

MEETING No 06/2017

A meeting of the Union Board of Directors was held on Thursday 25th May 2017. Meeting opened at 3.59pm in the Board Room.

**PRESENT:**

 Mr Tom Lindenmayer Chair

Ms Jemma Cavanagh Deputy Chair

Mr Dominic Kasah Elected

Ms Annalyse Betts Elected

Mr Nathan Kerwood Elected

Mr Tom Nock Elected

Ms Monique Blasiak Elected

Ms Belinda Farrelly Appointed

Mr Lewis Pope ANUSA representative

**IN ATTENDANCE:**

Mr Suranga Abeygunasekera A/ General Manager

Ms Kylie Wharton Minutes Secretary

# MINUTES

**1. FORMAL MATTERS**

* 1. **Apologies**

Apologies were received from Mr Scott Joblin.

 **1.2 Directors’ Interest**

No new Director’s Interest were declared

**1.3 Minutes of Board Meeting No 05/2017**

The Board resolves to accept the minutes of Board Meeting

No 05/2017 held on Thursday 27th April 2017.

Belinda Farrelly abstention is noted

 Motion accepted (BM 37/2017 A Betts/ J Cavanagh)

**1.4 Matters Arising from the Minutes**

**Action item 1:**

Advertise the GM position on seek on a fixed term basis.

The position has been advertised on Seek. Applications closed on Friday 21 April 2017. A number of applications have been received. Applicants to be acknowledged and advised of the reason for delay in the selection process.

**Open item**

**Action item 2** – Organise digital connectivity for all non-conflicted Board members

**Open item**

There were no further action items to discuss

**1.5 Chair’s Report: Open discussion Items**

Thank you for attending the May meeting of the ANU Union, and especially thank you to those who were able to attend our Annual General Meeting prior.

Firstly, I will update the Board on the current proceedings of our negotiations with the University. Suranga, Jemma and myself have been in many different meetings with our lawyers and the University. At this stage, we know our final offer we made to the University will go before University Council on Friday, and we expect a response on Monday. We will update the Board as soon as this is available.

Suranga has continued working with his staff in winding-down many aspects of the Union. I will leave Suranga to discuss this in more detail.

In Confidential business, I will also provide the Board with an update on the recruitment of a new General Manager. Aspects of this process had to be changed in light of our negotiations with the University.

Finally, I will propose we bring the date for the June meeting of the Union forward for two reasons. Firstly, its date in late June is difficult for directors who are not from Canberra and secondly, we will have hopefully packed up the Boardroom by that date.

The Chair has requested that the final point of his report be removed as the June meeting has already been moved to the 15th June 2017.

The Board noted the Chair’s report.

**1.6 Chair’s Report: Confidential Items:**

 1.6.1 General Manager’s position

1.6.2 Union Court redevelopment

**1.7 Other Confidential items –**

**1.7.1** Degree Café

 **1.7.2** Rent Arrears

 **2. General Managers Report**

**Pop up Village**

Quotes from our builders & suppliers are being finalised to submit to ANU for approval. We are also doing our level best to re-use whatever we can in terms of equipment etc. in the PUV build.

Recruiting and training more casual staff for Subway & Rosie’s in the PUV will be taking place early June, this is necessary in order to accommodate the extended hours and 7 day trading that is required.

**Admin office space**

The move to a new admin space needs to be done asap, & the plan was to do this by mid May so that one aspect of the transition would be out of the way and we would have sufficient staff to help with the operational side of the transition of the 3 business to the PUV come mid June.

ANU showed us a space, however this was not suitable for our requirements, so the only option now is to find a suitable office space in the city in close proximity to the PUV. We have already started looking & will need to lock in a space by the first week of June at the very latest.

The board noted the General Managers report

**3. Management Reports: Finances**

The Board discussed the finances as of 30th April 2017.

Questions were raised regarding the increase of Bank charges up by 30%, rise in the cost of wastage and the increase in salary payments. The GM to advise at the next full Board Meeting

The Board resolves to accept the Management reports (Finance) for the period ending 30th April.

 (BM 39/2017 T Lindemayer/ D Kasah)

**4. Finance Committee Report**

No Meeting was held.

**5. Social Committee Report**

No Meeting was held

**6. Strategic Planning Committee Report:**

No Meeting was held

1. **General Business**

There was no general business to be discussed

There being no further business the meeting was closed at 4.25pm