

THE AUSTRALIAN NATIONAL UNIVERSITY UNION INC.

BOARD OF DIRECTORS

MEETING No 11/2017

A meeting of the Union Board of Directors was held on Thursday 27th July 2017. Meeting opened at 4.13pm in the Board Room.

PRESENT:

Mr Tom Lindenmayer	Chair
Ms Jemma Cavanagh	Deputy Chair
Mr Nathan Kerwood	Elected
Ms Belinda Farrelly	Appointed

IN ATTENDANCE:

Mr Suranga Abeygunasekera	A/ General Manager
Ms Kylie Wharton	Minutes Secretary

MINUTES

1. FORMAL MATTERS

1.1 Apologies

Apologies were received from Mr Tom Nock and Mr Lewis Pope

1.2 Directors' Interest

No new Director's Interest were declared

1.3 Minutes of Board Meeting No 08/2017, No 09/2017 & No. 10/2017

The Board resolves to accept the minutes of Board Meeting No 08/2017 held on Thursday 15th June 2017, Board Meeting No 09/2017 held on Thursday 3rd July 2017 and Board Meeting No 10/2017 held on Thursday 20th July 2017

Motion accepted (No 08)	(BM 51/2017 J Cavanagh/ N Kerwood)
Motion accepted (No 09)	(BM 52/2017 J Cavanagh/ T Lindenmayer)
Motion accepted (No 10)	(BM 53/2017 J Cavanagh/ T Lindenmayer)

1.4 Matters Arising from the Minutes

Action item 1:

The process for filling the permanent GM position is still on hold.

Open item

Action Item 2 – Rolling cash flow forecast –

A cash flow forecast will be provided by the A/ General Manager to all Board Members via email.

This was emailed to all Board members.
Closed

There were no further action items to discuss

1.5 Chair's Report: Open discussion Items

The Chair thanked all Board members who have made it to the July meeting of the ANU Union, and apologies for the delay in getting this message out.

First and foremost, we obviously continue to meet in Building 20. The Union has continued negotiations with the future of the university to secure our future, and I am very confident we should reach an agreement shortly. Further details of these negotiations will need to be discussed in confidential items; however I am confident that they are continuing to be productive and positive.

With the beginnings of the Union Court Redevelopment, we are now seeing a drastic change in the way we are conducting our businesses. As you would have noted, many, if not all, of our tenants have now vacated the Building. For the most part, these transitions have occurred without problems. There are a couple of tenants who aren't cooperating as well as we would have liked, but I will address this in confidential items.

In this new environment, we are competing with the Pop-Up Village for customers. Personally, I have noticed that we aren't necessarily seeing the support for our food businesses as we had previously, but we are seeing incredibly strong support for the bar. Having spoken to Suranga, it appears as though the Pop-Up Village has had little or no impact on our sales within the bar.

Earlier this week I circulated an email sent to me from Board member Annalyse Betts. Unfortunately, she has made the decision to transfer to the University of Canberra, and has tendered her resignation from the Board accordingly. I would like to take the chance to thank her for her service to the Board, even though it was for a short time. Additionally, I wish her the best in her new studies with the University of Canberra.

Additionally, we will be considering the received resumes in this meeting for the position vacated by Monique Blasiak. I look forward to welcoming the new member to the Board next month, and getting them up to speed with our current situation.

The Board noted the Chair's report.

1.6 Chair's Report: Confidential Items:

The Chair did not discuss any confidential items

1.7 Other Confidential items – (open items)

1.7.1 7 Star Computer

1.7.2 Other Union tenants

2. General Managers Report

Operating on a reduced footprint

Given the Union's current legal position, the Union run businesses (Subway, AustPost/Union Shop, Pajenka's & Rosie's combined, ANU Bar) continue to operate. Most of the Union's commercial tenants have transferred to the Pop up Village & others have decided to pursue alternate arrangements.

Staff Redundancies

Two staff members from Pajenka's were made redundant in June as part of a redundancy schedule as a result of the Union's legal situation.

Last gigs at the ANU Bar

We had a very successful sold out last few shows, the sold out finale show on the 17th June had great reviews from everyone that attended which included ex manager's & staff that spanned over 30 years

The General Managers report was noted by the Board

3. Management Reports: Finances

The Board discussed the finances as of 30th June 2017.

The Board resolves to accept the Management reports (Finance) for the period ending 30th June 2017.

(BM 54/2017 N Kerwood/ J Cavanagh)

4. Finance Committee Report

No meeting was held

5. Social Committee Report

No meeting was held

6. Strategic Planning Committee Report

No meeting was held

7 Filling of casual directors vacancy

We received one application for the Casual Directors Vacancy from Ms Agatha Court.

The Board moved to accept Ms Courts application to fill the casual director's vacancy until 31 March 2018.

Motion accepted (BM 55/2017 N Kerwood/ J Cavanagh)

8. General Business

Ms Belinda Farrelly asked the question on what duty of care and support we have provided the Union staff. The A/General Manager responded that he has spoken to all staff to the best of his ability but there had been some concerns raised by staff. It has been recommended that we provide all staff advice and information on support services available. We need to talk to staff to find out what support will help them during this time. Support services such as an outplacement provider or Relationships Australia were suggested. The A/ General Manager will follow up.

As stated in the Chairs report Ms Annalyse Betts has resigned from the Board. We will need to advertise for another Casual Directors Vacancy with a two week closing date

Motion approved (BM56/2017 N Kerwood/ J Cavanagh)

There being no further business the meeting was closed at 4.52 pm