

THE AUSTRALIAN NATIONAL UNIVERSITY UNION INC.

BOARD OF DIRECTORS

MEETING No 09/2015

A meeting of the Union Board of Directors was held on Thursday 5th November 2015.

Meeting opened at 4.06 pm in the Board Room.

PRESENT:

Mr Josh Bolitho	Chair
Ms Jillian Molloy	Deputy Chair
Ms Ashley Griffiths	Elected
Mr Tom Lindenmayer	appointed
Ms Belinda Farrelly	Executive Director
Mr Chris Wilson	PARSA representative
Mr Ben Gill	ANUSA representative

IN ATTENDANCE:

Mr Allan Harkins	General Manager
Ms Kylie Wharton	Minutes Secretary

MINUTES

1. FORMAL MATTERS

1.1 Apologies

Apologies were received from Ms Megan Lane, Mr Ben Kremer and Mr Tom Lingafelter.

1.2 Directors' Interest

No Director's interest were declared

1.3 Minutes of Board Meeting No 08/2015

The Board resolves to accept the minutes of Board Meeting

No 08/2015 held on Thursday 22 October 2015

Motion accepted (BM50/2015 A Griffiths/ T Lindenmayer)

1.4 Matters Arising from the Minutes

Action Item 1: Belinda to provide a proposed action item template to the secretariat
Completed

Action Item 2: General Manager to follow up with Australia Post in regard to costings for the installation of Parcel Pick up Boxes.

The General Manager will respond to the Board via email.

Action Item 3: Auditors for 2015: General Manager to organise 3 quotes for Auditing Services for the Union and select most appropriate for 2015 Audit

The meetings have been organised by the GM and will advise the Board via email on completion

Action Item 4: MOU to be signed with Woroni re: Bar gigs

Tom Lindenmayer reported that the MOU should be signed by 9 November 2015 some amendments were made.

Action Item 5: Clubs & Society Grants: prepare documents for circulation outlying 2016 grants to Clubs and Societies

The GM will prepare documents over the break

Action Item 6: Email board to set a date for Strategic Planning Committee meeting
Completed by Josh Bolitho

Action Item 7: Percival valuation

The GM will organise a valuer over the break

Action item 8: Letter to GM outlying position title change

Belinda Farrelly will action in the next week

Action item 9: Ben Kremer to get costing for 2 members of the Board to attend the NUS conference in Melbourne

A motion will be put to the Board in General Business regarding costings

No further action items

1.5 Chair's Report: Open discussion Items

The Chair has provided a combined Chair report and Strategic Review Report and is attached to these minutes.

1.6 Chair's Report: Confidential Items:

There were no confidential items to report on

1.7 Other Confidential items

There were no confidential items to report on

2. General Managers Report

Checked for all outstanding action items which have already been discussed. As there has only been two weeks since last Board meeting there is nothing else to report on
The board noted the General Manager's report

3. Management Reports: Finances

There was no finances to be discussed at this meeting. The end of month for October report will be emailed to the Board members when finalised. Tom Lindenmayer will organise a date for the Finance Committee to meet to discuss the finances

4. Finance Committee Report

No report for this meeting. Agenda item for next Board Meeting

5. Social Committee Report

No report for this meeting. Agenda item for next Board Meeting

6. Strategic Planning Committee Report:

The Strategic Planning Committee report was combined with the Chairs report and is attached to these minutes

7. General Business

Ben Kremers Motion for NUS conference

The National Union of Student's is the peak representative body for Undergraduate students in Australia. It is a forum in which leaders from student bodies throughout the nation meet to discuss policy and develop understanding of the processes of other student organisations. It serves as an excellent opportunity for members of the board to gain insights into the workings of other Student organisations.

Given the current position of the ANU Union as it moves into an uncertain time I propose that the ANU Union fund's the Chair, Deputy Chair and Head of the Finance committee to attend the conference. Reimbursing the members for the lowest cost of attendance at the conference which is the \$200 Day observer option. As well as paying for any reasonable expenses occurred in travelling to and from the conference. The cap for the total expenditure would be capped at \$2,500 but can be increased if costs warrant the extra expense.

The GM will provide a breakdown of the costs to the Board as they come to hand. I

The three individuals would be required to report back on their attendance at the following ANU Union Board of Directors Meeting.

Motion approved (BM51/2015 T Lindenmayer/ A Griffiths)

There being no further business the meeting was closed at 4.41pm

Strategic Planning Committee

The Committee met Monday the 02/11/2015.

In attendance were Josh Bolitho, Jillian Molloy, Belinda Farrelly and Allan Harkins.

The Strategic Planning Committee is responsible for developing and implementing the union's current objectives. In line with the Union's purpose as outlined in the constitution as;

1. To provide high quality, cost effective facilities and services for its members;
2. To provide a recognised meeting place and social centre for its members;
3. To promote the intellectual, social and general welfare of the University community;
4. To actively foster the development and enhancement of ANU Clubs and Societies and ANU Halls and Residences and their inter-residential organisations; and
5. To actively work with ANUSA, PARSA and other related on-campus organisations to advance the above objects.

Item's discussed in the meeting are as follows;

- SSAF Funding;

In previous years the Union had been unsuccessful in its SSAF bid's and this year did not submit one as the Board felt its resources would be missed place pursuing it this cycle. As such the strategic planning committee will review the reasons for this and attempt to address the underlying causes.

Suggested Action;

The Chair and Deputy Chair arrange a meeting with Richard Baker to explore the current University Administrations SSAF purpose and objective's over the next in order to better align the Union's and University's objectives.

- Repairs and Maintenance grant;

The need for a review in to the Repairs and Maintenance grant was raised by the General Manager to update the costs in regards to Union's upkeep.

Suggested Action;

The General Manager prepares a business paper for presentation with Chris in regards to the ongoing repairs and maintenance are to be.

- Constitutional Review;

The need to undertake a constitutional review was noted in the meeting, several of the constitutions more archaic sections were noted by the General Manager.

Suggested action;

The Chair and Deputy Chair review the constitution and asses the need for more relevant sections in line with the Union's direction. Including a review of the Unions purpose clause.

- Review of the Union's current business model;

The Union is facing an uncertain future given the potential redevelopment. A pragmatic review of the Union's pre and post developments is necessary.

Suggested action;

The General Manager conducts a review as it falls under his operational responsibilities.

- Exploring partnership opportunities with ANU Marketing;

In line with the committee's view of the need to review current business models. Exploring partnerships with other organisations is an important element of the Union's plan.

Suggested Action;

The Union engages in discussions with ANU Marketing in order to explore the possibility of engaging in a Partnership.

- Engaging with the Social Officers of each respective Residential College;

In line with the Union's purpose to actively foster the development and enhancement of ANU Clubs and Societies and ANU Halls and Residences and their inter-residential organisations; the strategic planning committee advises that there is a need to contact the Social Officers from the Respective colleges at ANU in order to ensure that the Union can broaden its function's revenue base.

Suggested action;

That each Social Office or equivalent officer from each residential college be contacted and invited to view the Unions facilities.