

The Australian National University Union INC.

Board of Directors Meeting – 12th of March 2014

**A meeting of the Union Board Directors was held on Wednesday the 12th of March 2014 at 5.09pm
in the Board Room**

Present:

Mr Jack Gracie	Chair
Mr Adam Da Cruz	Director
Mr Aziz Sayed	Director
Ms Olivia Kelly	Director
Mr Thomas Brazier	Director
Ms Nina Miller	Director
Mr Peter Shipp	Executive Director
Mr Steve O'Connor	Executive officer
Mr Mark Greib	Executive Director elect
Henry Ladd	ANUSA Representative

In Attendance:

Mr Allan Harkins	Business Manager
Mr Suranga Abeygunasekara	Bar and Events Manager: Staff Representative

Minutes

1. Formal Matters

1.1 Apologies

Apologies were received from Mr Michael Hiscox

1.2 Conflict of Interests

No interests were declared

1.3 Confidential Items

None

1.4 Matter arising from the minutes

Previous minutes – 2.1 to be DVC (typo)

1.5 Minutes of previous board meeting

The Board resolves to accept the minutes of Board Meeting No 08/2013 held on Wednesday the 30th of October 2013.

Motion accepted.

(BM1/2014 A Sayed /A Da Cruz)

2. Reports

2.1 Chair

- The Chair and Michael Hiscox are preparing a Strategic Plan for the Union (should be available by April).
- Chair has also visited a few student unions around Australia, and observed their operations. Chair believes incoming Board should liaise with other Universities during their term to assist them in performing their duties.

2.2 Business Manager

- Thanked Peter Shipp for his tenure & support towards the Union and his 13 plus years of service.

3. Management reports (Finance)

- A. Harkins went through some of the highlights of the business report presented on the Unions financial performance of the last 12 months. BM explained that management would draw on the experience from last years performance to improve the result in 2014.
- BM: outlined the importance of the role of board members and encourage them to be more active during their tenure should they seek re-election.
- Questions from Floor:
 - Peter Shipp
 - Introduced Mark Greib who will be replacing him on the Board. Mark introduced himself to the board and outlined some of his past experiences.
 - Inquired about the new financial system and if the cost was capital in nature which was confirmed by Allan Harkins
 - Other Questions to the BM:
 - A Sayed - about reduction in revenue from the Academic Dress. Also about the rest of the loss that the Union faced last year. Allan went through the main points/reasons for loss – accumulated leave, loss in Peppercorns operations and referred the Board to his Business paper presented to the meeting.

- Chair – ask about the new IT system (if each outlet is accountable for stock, profit/loss). Allan answered – that it has just kicked off & will see improvements as the new systems are implemented.
 - Peter Shipp – voiced his thoughts about annual leave balance reductions, the revenue drop in Academic dress & the end of the \$75,000 grant coming to an end this year. Peter felt the board could investigate alternate funding from the Uni to make up for the shortfall.
 - A. Harkins: Auditors are currently on site, & should have the final audit ready within the next couple of weeks.
4. Business Managers Bonus
- Allan Harkins was asked to leave the board room until this matter was discussed.
 - The board members did not have a copy of the Business Manager’s contract and due to this, the decision would have to be made at the next board meeting. Even though 2013 figures indicated that the Union had suffered a significant loss, the factors that contributed to this was clearly mentioned in the Business Manager’s report (March 2014). Allan’s significant contribution towards the Union in 2013 was acknowledged.
 - A Harkins was called back in to the board room and was informed that the decision will be made in the next board meeting once the audited statements were received.
5. Chair spoke to the following Motion provided prior to Board meeting: Electoral regulation (26:14) – spending cap. Chair felt the allocation of funds allowed to be spent during an election campaign was not enough to run an effective campaign for the group tickets however individual spending allocations was sufficient. Proposed some expense exclusions as set out in the motion.
- A Sayed mentioned about the ticket vs Individual (more capital for a ticket compared to an individual)
 - Chair: \$600 is not sufficient to run a campaign. It’s one week that students know that the Union is run by students.
 - ANUSA rep: how much is being proposed?
 - Peter Shipp (7E): about “other media” – to broad a term. Jack – agreed to scrap this clause to be Include this on the website.

(BM2/2014 J Gracier / A Sayed)

6. Other Business

- A Sayed: Rejuvenating Plowman's should be priority of the board. Felt this should be included in further board discussions.

There being no further business the meeting closed at 5.44pm