

**THE AUSTRALIAN NATIONAL UNIVERSITY UNION INC.**

**BOARD OF DIRECTORS**

**MEETING No 05/2013**

A meeting of the Union Board of Directors was held on Monday 17 June at 5.08 pm in the Board Room.

**PRESENT:**

Mr Xinyu Ru	Chair
Mr Jack Gracie	Deputy Chair
Mr Michael Hiscox	Elected
Mr Aizaz Syed	Elected
Ms Olivia Kelly	Elected
Mr Tom Brazier	Elected
Mr Steve O'Connor	Appointed
Mr Peter Shipp	Director

**IN ATTENDANCE:**

Mr Allan Harkins	Business Manager
Ms Kylie Wharton	Minutes Secretary

**MINUTES**

**1. FORMAL MATTERS**

**1.1 Apologies**

Apologies were received from Mr Adam Da Cruz and Ms Sophia Stanley

**1.2 Directors' Interest**

No interests were declared.

**1.3 Confidential Items**

Observers were asked to leave the room for this item.

**1.4 Matters Arising from the Minutes**

There were no matters arising from the minutes.

## **1.5 Minutes of Board Meetings No 04/2013**

The Board resolves to accept the minutes of Board Meeting No 04/2013 held on Monday 20 May 2013 and also the minutes for the special Board Meeting held on Wednesday 29 May 2013.

Motion accepted.

(BM 17/2013 M Hiscox/J Gracie)

## **2. REPORTS**

### **2.1 Chair**

- Working on the tender process for Cucina's space and with the Business Manager.

The Board noted the Chair's report.

### **2.2 Business Manager**

- Waiting on decision from Facilities and Finance re approval for new licence for Unicycles
- Waiting on St George to return signed licence agreement for new ATM. Data cabling and power work has been completed
- We are currently in negotiation with three website providers for ANU Unions new website. Proposal and quotes to be presented to the Board when they become available
- Costing and recommendations from Ernst and Young regarding the new Accounting and Finance package will be presented at next Board meeting.
- New fit out for outdoor seating should occur in the next month to 6 weeks.
- Negotiations with facilities have begun to commence working on asset management plan. Recommended that Board members become involved with the process.
- Due to illness of our Executive Chef we have consulted with outside caterers to cover any functions over 30 people.
- Cucinas will close after tender process is complete and new licence has been approved by the university
- 13 applications for grants money have been received.

The board noted the Business Manager's report

**3. MANAGEMENT REPORTS (FINANCE)**

The Board discussed the finances as at 31/05/13

The Board resolves to accept the Management Reports (Finance) for the period ending 31/05/13.

Motion accepted.

(BM 18/2013 A Sayed/M Hiscox)

**4. TENDER DECISION**

The current sushi operator on campus concerns have been tabled by the Chair as requested and also Board Member Peter Ship's objections were noted before a decision was made.

Expressions of Interest for the Cucina's space were assessed by the subcommittee with two applicants requested to submit full tender paperwork. The successful applicant by a vote of 6 votes for and 0 against with 1 abstention was Mee's Sushi.

The Board therefore resolves to enter into negotiations for a contract for lease with Mee's Sushi

Motion accepted

(BM19/2013 J Gracie/A Sayed).

**5. UNION GRANTS**

13 applications for grant money were received by 7 June 2013. The Board has assessed all applications and the applicants have been advised in writing if they have been successful or unsuccessful. As per the agreement money will only be provided with receipt of purchase.

**6. COMPUTER SHOP**

Current situation with the Computer Shop will be discussed at next Board Meeting

**7. OTHER BUSINESS**

There was no other business raised.

There being no further business the meeting closed at 7.02 pm