

THE AUSTRALIAN NATIONAL UNIVERSITY UNION INC.

BOARD OF DIRECTORS

MEETING No 03/2013

A meeting of the Union Board of Directors was held on Monday 22 April 2013 at 6.03pm in the Board Room.

PRESENT:

Mr Xinyu Ru	Chair
Mr Jack Gracie	Deputy Chair
Mr Michael Hiscox	Elected
Mr Adam Da Cruz	Elected
Mr Aizaz Syed	Elected
Ms Olivia Kelly	Elected
Mr Steve O'Conner	Appointed
Ms Sophia Stanley	ANUSA Representative
Mr Suranga Abeygunasekara	Staff Representative

IN ATTENDANCE:

Mr Allan Harkins	Business Manager
Ms Kylie Wharton	Minutes Secretary

MINUTES

1. FORMAL MATTERS

1.1 Apologies

Apologies were received from Peter Shipp and Imogen Matthew.

1.2 Directors' Interest

No interests were declared.

1.3 Confidential Items

No confidential items

1.4 Matters Arising from the Minutes

There were no matters arising from the minutes.

1.5 Minutes of Board Meetings No 02/2013

The Board resolves to accept the minutes of Board Meeting No 02/2013 held on Monday 25 February 2013.

Motion accepted.

(BM 8/2013 X Ru/ JGracie)

2. REPORTS

2.1 Chair

- Seating for outside the refectory is progressing hoping to have quotes by midterm
- Coffee cart proposal rejected by Facilities and Services.
- A new survey to be designed and the ANU will send it to all students
- Westpac ATM looking positive
- Paypass trial has finished and will now be in place permanently
- Emergency meal program is going well
- Audit committee meeting held today at 5.00pm. 3 items came out of the meeting. ANU logo merchandise and out dated packaged cigarettes have been written off. The Union Artwork has been re valued and the liabilities of the build up of Annual leave of Union staff.

The Board noted the Chair's report.

2.2 Business Manager

- We have received 3 applications for the vacated board member position.
- Finance results for January and February 2013 unaudited reports presented.
- Recommendation that Paypass remains on campus.
- Board to make a decision on the future of C7 star computer shop
- Board to make a decision on the future of Cucina'de Pasta
- Emergency meal program began on 15 April 2013 a report will be provided on its usage after the trial period.
- A draught plan and quote for the proposed new outdoor furniture will be provided as soon as available
- The university have agreed in principal for the installation of a new Westpac/St George ATM.
- Board to make a decision on the future use of the resource centre.
- Coffee cart proposal has been declined at this stage the university is currently reviewing all commercial services on campus.

- Business manager to meet with facilities and services to discuss building report and the long term plans for Union court
- Approval from Board requested to proceed with consultancy from Ernst and Young regarding new finance and accounting system.

The board noted the Business Manager's report

3. MANAGEMENT REPORTS (FINANCE)

The Board discussed the finances as at 3/3/13

The Board resolves to accept the Management Reports (Finance) for the period ending 27/1/13 and 3/03/13.

Motion accepted.

(BM 9/2013 X Ru / S O'Connor)

The audited financial account for 2012 was discussed and accepted.

Motion accepted

(BM10/2013 O Kelly/A Syed)

4. COMPUTERT SHOP TENANCY

- The Board agreed to renegotiate with the tenant of C7 Star regarding his rent and reducing his space in order to tender for expressions of interest for the remaining unused space.

Motioned accepted

(BM 11/2013 X Ru/A da Cru)

5. CUCINA' DE PASTA

- The viability of Cucina's was discussed and the Board has decided to tender for expressions of interest for this space.

Motion accepted

(BM12/2013 X Ru/S O'Connor)

6. RESOURCE CENTRE

- The resource centre equipment to be moved into the union shop and the Board has decided to tender for expressions of interest for this space.

Motion accepted

(BM12/2013 X Ru/ S O'Connor)

7. OTHER BUSINESS

- A subcommittee will be established to consider all expressions of interest for tender for all available spaces. Subcommittee will consist of Steve O'Connor, Olivia Kelly and Jack Gracie.
- Jack, Zinyu and Allan to commence proposal process for the allotted sponsorship money for clubs and societies.

Motion accepted

(BM13/2013 X Ru / J Gracie)

- Interviews for the vacant board member position will be held at next board meeting. Business Manager to arrange notification and times to applicants.

Motion accepted

(BM14/2013 X Ru/ J Gracie)

There was no other business raised.

There being no further business the meeting closed at 7.09pm