

+ THE AUSTRALIAN NATIONAL UNIVERSITY UNION INC.

BOARD OF DIRECTORS

MEETING No 07/2013

A meeting of the Union Board of Directors was held on Wednesday 25 September 2013 at 4.13 pm in the Board Room.

PRESENT:

Mr Jack Gracie	Chair
Mr Michael Hiscox	Deputy Chair
Mr Aizaz Syed	Elected
Mr Tom Brazier	Elected
Ms Olivia Kelly	Elected
Mr Adam Da Cruz	Elected
Mr Steve O'Connor	Appointed

IN ATTENDANCE:

Mr Allan Harkins	Business Manager
Ms Kylie Wharton	Minutes Secretary

MINUTES

1. FORMAL MATTERS

1.1 Apologies

Apologies were received from Mr Peter Shipp and Ms Sophia Stanley

1.2 Directors' Interest

No interests were declared.

1.3 Confidential Items

Observers were asked to leave the room for this item.

1.4 Matters Arising from the Minutes

There were no matters arising from the minutes.

1.5 Minutes of Board Meetings No 06/2013

The Board resolves to accept the minutes of Board Meeting No 06/2013 held on Thursday 22 August 2013.

Motion accepted.

(BM 31/2013 M Hiscox/ A Syed)

2. REPORTS

2.1 Chair

- Has been consulting with the Business Manager. It is time to come up with a long term strategic business plan and to also look at decline in sales and functions. A subcommittee will be established.
- The Chair will be involved in the academic dress tender and will bring into effect a more efficient meeting method.

The Board noted the Chair's report.

2.2 Business Manager

- New website design has commenced and should be operational in October/November 2013.
- Tender for academic dress hire will be advertised in October. The contract will be for a 5 year period. Will let the board know when the tender documents are available.
- Currently negotiating with O media for provision of static and digital advertising boards with the Union building.
- Updating of large signage for the external of the building. Quotes are being obtained and will discuss when received.
- We are currently discussing with a number of vendors the possibility of obtaining an outdoor coffee vending machine. Will present to board when information is available.

The board noted the Business Manager's report

3. MANAGEMENT REPORTS (FINANCE)

The Board discussed the finances as at 1/09/2013

The Board resolves to accept the Management Reports (Finance) for the period ending 01/09/2013.

Motion accepted.

(BM31 M Hiscox/A Da Cruz)

(BM 32/2013 M Hiscox/ A Da Cruz)

4. FILLING OF CASUAL BOARD VACANCY.

One application was received for the casual Board vacancy. The Board moved to appoint Nina Miller to the casual vacancy.

Motion accepted

(BM 33 T Brazier/ A Syed)

5. STRATEGIC PLANNING COMMITTEE

A subcommittee has been formed to create a strategic business plan and an asset plan with a report due in March 2014. Committee to consist of Michael Hiscox, Jack Gracie, Alan Harkins and Steve O'Connor

Motion accepted

(BM34 M Hiscox/ A Da Cruz)

6. ANU UNION BANKING ISSUE

The Board has moved that at the next AGM the constitution to be changed to address the current banking issues being experienced. The changes will include EFT payments, Business Manager and Finance & Accounting manager to sign cheques on behalf of the Board. Board gives resolution continuing approval to the Business Manager and Finance & Accounting Manager to sign cheques on Boards behalf

Motion accepted

(BM 35 M Hiscox/ A Syed)

There being no further business the meeting closed at 4.44pm