

THE AUSTRALIAN NATIONAL UNIVERSITY UNION INC.

BOARD OF DIRECTORS

Special Meeting 29/5/2013

A special meeting of the Union Board of Directors was held on Wednesday 29th May 2013 at 7.10 pm in the Board Room.

PRESENT:

Mr Xinyu Ru	Chair
Mr Jack Gracie	Deputy Chair
Mr Michael Hiscox	Elected
Ms Olivia Kelly	Elected
Mr Steve O'Connor	Appointed
Ms Imogen Mathew	PARSA Representative
Mr Tom Brazier	Appointed

IN ATTENDANCE:

Mr Allan Harkins	Business Manager
------------------	------------------

MINUTES

1. FORMAL MATTERS

1.1 Apologies

Apologies were received from Aizaz Syed, Peter Shipp and Sophia Stanley.

1.2 Directors' Interest

No interests were declared.

2. REPORTS

2.1 Chair

Xinyu Ru introduced the 2 items of business for the special meeting.

- The completion of the EOI for the available spaces within the ANU Union Building.
- Final approval for the Outside seating in the Pergola area.

The Board noted the Chair's report.

3. OUTSIDE SEATING

A quotation for \$49,988.40 from Prototype Commercial Furniture was tabled for the boards's consideration. Olivia Kelly and Allan Harkins spoke in support of the quotation and the positive impact it would have on the current space. Allan Harkins felt that there should be provisions made in addition to the plan to include an extra window planter box, table and chairs to complement those already in the plan. Steve O'Connor spoke to the plan highlighting the need to ensure that all furniture was fixed to the ground to protect from theft.

Motion: That the board approve the Business Manager to engage Prototype Commercial Furniture to replace the outdoor furniture in the Pergola Area up to but not exceeding an amount of \$55,000. The Business Manager is authorised to negotiate the extra Window Box, Table & Chairs for inclusion in the plan. The contractor must fix all furniture to the ground as part of the contract.

(BM O Kelly/ T Brazier)

4. EXPRESSIONS OF INTEREST:

Jack Gracie spoke on behalf of the sub-committee who were commissioned to review the EOI submissions and report to the board. Jack spoke to the report distributed to all board members on Tuesday 28th May 2013. (Copy attached to minutes)

AREA 1: Currently occupied by Cucinas'

The sub-committee felt that after careful consideration of the current tenant mix within the Union Building and combined with the response to the recent student survey, that Sushi was the most appropriate service to occupy the space. After much consideration and discussion by the board, the following motion was put.

Motion: The Business Manager is authorised to invite Mees' Sushi and Kenko to submit detailed business plans to the board for consideration. The plan should also include sample menu's and pricing. The submissions must be received no later than 5pm Tuesday 11th June 2013. The Business Manager is also authorised to commence negotiation of commercial terms with those invited to tender so as not to delay the process.

(BM X ru/ J Gracie)

AREA 2: Currently Student Resource Centre

Jack Gracie informed the board that only one EOI was received by UniCycles who are the adjoining tenant. It was noted that the Business Manager Allan Harkins had

expressed that he would like the space as an office for the Retail Manager. After consideration the following motion was put.

Motion: That UniCycles be invited to extend their current license to include the space currently occupied by the resource centre. The Business Manager is authorised to negotiate the commercial terms on behalf of the union.

(BM J Grace/ O Kelly)

AREA 3: Space currently occupied by Computer Shop.

Jack Gracie informed the board that only one EOI was received for the space from ATEN, which is a business that provides international internship opportunities for students. The sub-committee were not in favour of allocating a license to this applicant as they felt the space could be better utilised with a more appropriate student service.

Allan Harkins spoke to board and outlined that the applicant had a relationship with the current tenant and that they were happy to occupy the space in conjunction with each other. The previous General Manager had made representations to the current tenant indicating that he could share the space should he find a suitable applicant. Allan pointed out that as we have no other applicants, we could allow ATEN to occupy the space on a month by month basis thus giving the committee an opportunity to seek other relevant service providers and still collect rental income in the meantime.

Motion: The Business Manager be authorised to conduct negotiations with ATEN and C7 Star Computers to allow ATEN to occupy and or share the space on a month by month basis on the same commercial terms as the current tenant.

(BM J Gracie/ X Ru)

7. OTHER BUSINESS

Being a Special Meeting there was no other business scheduled.

There being no further business the meeting closed at 7.45pm